

## Corporate Business Scrutiny Committee – Work Programme 2014/15

2014/15				
meeting	date	topic	Report author	Next Exec
2 in 14/15	08 July 2014  Report deadline 25 June	<ul style="list-style-type: none"> <li>• <b>Member briefing</b> – LEP: structure, plans and potential opportunities</li> <li>• Work programme</li> <li>• Comments, Compliments and Complaints (3Cs) 2013/14 review</li> <li>• Data Protection (Information Security) action plan – annual governance report</li> <li>• Shared Service for Revs and Bens: two years on</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Officer/Leader</li> <li>• Scrutiny Officer</li> <li>• Head of Service</li> <li>• Head of Service</li> <li>• Head of Service/Director</li> </ul>	5 Aug 2014
3 in 14/15	26 Aug 2014  Report deadline 13 Aug	<ul style="list-style-type: none"> <li>• Annual Governance Statement 2013/14 and action plan 2014/15</li> <li>• Work programme</li> <li>• Corporate Annual Report 2013/14</li> <li>• Healthcheck through to June 2014</li> <li>• 4 year Corporate Strategic Plan (2015/16 to 2018/19)</li> <li>• Medium Term financial strategy (2015/16 to 2018/19)</li> </ul>	delayed to Aug to allow for period of public consultation <ul style="list-style-type: none"> <li>• Scrutiny Officer</li> <li>• Lead Officer (Corp Planning)</li> <li>• Lead Officer (Performance)</li> <li>• Director of Finance and Support Services</li> <li>• Director of Finance and Support Services</li> </ul>	2 Sept 2014 7 Oct 2014
4 in 14/15	21 Oct 2014  Report deadline 8 Oct	<ul style="list-style-type: none"> <li>• ?</li> <li>• ?</li> <li>• ?</li> <li>• Work programme</li> </ul>	Might cancel meeting in favour of a conversation café style BUDGET training event TBC.	4 Nov 2014
5 in 14/15	25 Nov 2014  Report deadline 12 Nov	<ul style="list-style-type: none"> <li>• <b>Member training:</b> Finance and Decision making - questions to ask when considering the 'business case'</li> <li>• Partnership register – risk</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance and Support Services</li> <li>• Lead Officer</li> </ul>	2 Dec 2014

Essential Reference Paper 'B'

2014/15 meeting	date	topic	Report author	Next Exec
		monitoring <ul style="list-style-type: none"> <li>• Work programme</li> <li>• Service Plan April 2014 – Sept 2014 monitoring</li> <li>• Healthcheck through to Sept 2014</li> </ul>	<ul style="list-style-type: none"> <li>• Scrutiny Officer</li> <li>• Lead Officer (Corp Planning)</li> <li>• Lead Officer (Performance)</li> </ul>	
6 in 14/15 <b>JOINT</b>	20 Jan 2015 TBC	<b>BUDGET</b> <ul style="list-style-type: none"> <li>• Capital Programme 2014/15 (Revised) to 2017/18</li> <li>• Fees and Charges 2015/16</li> <li>• Revenue Estimates, Services – 2014/15 Probable, 2015/16 Estimate</li> <li>• Consolidated Budget report 2015/16 and Medium Term Financial Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance and Support Services</li> </ul> (wording of report titles subject to confirmation)	3 Feb 2015 TBC
7 in 14/15 <b>JOINT</b>	10 Feb 2015 TBC	<ul style="list-style-type: none"> <li>• 2015/16 Service Plans</li> <li>• 2014/15 Estimates and 2015/16 Future targets</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Officer (Corp Planning)</li> <li>• Lead Officer (Performance)</li> </ul>	3 Mar 2015 TBC
8 in 14/15	17 Mar 2015 TBC	<ul style="list-style-type: none"> <li>• ?</li> <li>• ?</li> <li>• Healthcheck through to Jan 2015</li> <li>• Work programme – planning for 2015/16</li> </ul>	<ul style="list-style-type: none"> <li>• X</li> <li>• X</li> <li>• Lead Officer (Performance)</li> <li>• Scrutiny Officer</li> </ul>	2 June 2015 TBC